

## PHI KAPPA PHI Frequently Asked Questions

### **How do I become a member of PKP?**

The easiest way to become a member of PKP is through online registration. To accept your invitation, go online to [www.phikappaphi.org/join](http://www.phikappaphi.org/join). You will need to use the access code provided in your invitation. Credit card and check payments can be processed online. If you prefer to mail your payment (\$50.00) payable to Phi Kappa Phi, please follow the above link and complete the Permanent Record of Election form, print it, and mail it to Phi Kappa Phi Headquarters, 7576 Goodwood Blvd., Baton Rouge, LA 70806. In order to have your certificate available at the initiation ceremony, Society Headquarters must receive your information by the Chapter deadline (see Calendar page). Your membership fee is good for one year, after which you must renew your \$35 national membership to retain "active member" status. Although not mandatory, we encourage members to renew their \$10 annual Chapter membership, or the \$100 Chapter Active-for-Life option, to help support future scholarships for U-M student members.

### **How am I inducted into PKP?**

The University of Michigan Chapter inducts new members at its annual spring ceremony. It is not mandatory that you attend the induction ceremony, but is highly encouraged.

### **Besides the induction ceremony, are there any meetings or other events that members are expected to attend?**

Your chapter highly encourages you to become involved. There are many different roles you can assume at the U of M Chapter. You can become a Student Vice President and represent the student members at the Chapter Board level. You can also get involved with the Public Relations Committee or the outreach activities committee. Please let us know if you want to become involved with the University of Michigan Chapter and we can provide you with more details. There are also opportunities to serve at the National level. Please check [phikappaphi.org](http://phikappaphi.org) for additional information.

### **What are the active member requirements?**

Once you register and pay the first year of dues, you are considered a member of PKP. To retain "active" status in the organization, simply renew your \$30 annual national membership dues. Although not mandatory, we also encourage annual renewal of your \$5 Chapter membership to support chapter scholarships for University of Michigan students. Even if you stop paying your yearly dues, you will remain an "inactive" member of PKP for life, although you won't be eligible for "active member" benefits.

If you wish to become an "active" member of PKP for life, just select the lifetime member option while registering or renewing your membership in the society at [www.phikappaphi.org/join](http://www.phikappaphi.org/join). With this \$325 option, available at any time, you pay all your national dues at one time, so you do not need to pay every year. There is no lifetime membership, however, for the local University of Michigan Chapter, so you will need to renew that membership annually.

**Although I am a junior by credit hours and will be a senior next year, I am only a second year student at Michigan. (In particular, I plan on continuing as an undergraduate for two more years.) As a result, I am not sure what to list as my "Election Status" ("Jr. year" seems most appropriate) or whether I should wait another year before joining Phi Kappa Phi. Clarification would be appreciated.**

Your election status would be "junior year" since you are considered a junior due to your current credit hours, regardless of the actual number of semesters you have been here at the university. We would suggest joining this year if you think you would like to be a member because membership to PKP is by invitation only based on your current University ranking as determined by the Registrar (top 7.5% of juniors and top 10% of seniors and graduate students). We cannot guarantee that you will be invited again.

**I tried to register today online, but after I clicked "submit" an error message appeared. Then, I tried to register again, but the website said that my e-mail address was already registered. Can you please tell me how to fix this? I entered my credit card number but I do not want my credit card to be charged multiple times. How can I be sure that my information was processed successfully?**

We can check our registry of U-M invitees and while you appear on the spreadsheet, it may be that something went wrong with your national online membership payment. We do not have any control over online registration because it is run through the national site, but if you contact Ryan Aucoin at [raucoin@phikappaphi.org](mailto:raucoin@phikappaphi.org) and explain the situation, he'll be able to help you out. As long as you get your payment fixed before our Chapter registration closes, you'll become a member of PKP this semester.

**How much does this cost again?**

You are considered an "active" member of PKP as long as your annual national dues are paid. Active members are eligible for all benefits that come with PKP membership including application for national scholarships. This means that if you choose the one-year membership for \$50, you will only be considered active for one year, and then you need to renew your \$30 national dues again if you wish to retain your active status. Your \$50 payment also includes your first year U-M Chapter dues and makes you eligible to apply for Chapter scholarships and/or become a Chapter Student Vice President. If you chose at any time in the future not to pay your dues for any reason, you will still be a member, however you will have an "inactive" status, meaning you will not be eligible for active membership benefits, including applying for scholarships. You can re-start paying your fees anytime in the future (no retrospective payments needed). There are also options for a two-year, three-year, or lifetime national membership which you will see when you register on the [phikappaphi.org](http://phikappaphi.org) website. While not mandatory for national benefits, we encourage you to renew your \$5 Chapter membership annually to help support future scholarships for U-M Chapter students.

**I paid the initiation dues online about two weeks ago, and I was wondering when Phi Kappa Phi would be visible on my transcript.**

Your transcript will show that you are a member of PKP after the end of the semester. We have to wait until after chapter registration is completely closed before we can send the list of new PKP students to the Registrar's Office. We send that list during the first two weeks of April. After that, it will probably take a few weeks for the Registrar's Office to add the designation to the transcripts of new members.

**I sent an email a few weeks ago when I got the first email regarding this invitation for membership but I thought I already joined PKP because I had gone to the Honors program office to pay the membership fee last semester.**

**Can you let me know if I am already an official member since I may have paid already?**

Phi Kappa Phi does not have anything to do with the University of Michigan Honors Program. Registration is done only through PKP and no payments are allowed to go through the university. When you register for PKP, you send your payment either electronically or by mail directly to the Phi Kappa Phi National Honor Society Office. Perhaps you joined a different honor society? We can check our registry of past members and if your name is not included, you are not currently a member of PKP.

**How do I get my certificate? I cannot attend the Welcome Ceremony because I will be out of the country.**

New Member packets with your certificate and pin may be picked up between April 2-17 at the Student Activities Building at the main reception desk on the first floor. If you do not return during that time, packets will again be available for pickup in Fall, 2012. No member packets will be mailed.

**My letter states that the top 10% of a graduate class are invited, but how is this computed? Is there a certain percentage of work needing completion before an invitation, a specific year, or are invitations offered on a rolling basis?**

The top 10% of current graduate students, as determined by Office of the Registrar ranking, are invited to join and be initiated during the spring. You only need to be in the top 10% for either the previous summer or fall semesters to be invited to join. Eligibility does not accrue from prior years, and only the top 10% of current graduate students are invited.